

Membership Change Request Form

Club Use Only

- Staff Member initial and date_____
- Received (Date and Staff Initials)_____
- Check Membership account balance
- Completed in RA
- Listed on Monthly Membership Statistics
- Reason recorded
- Scanned
- Filed Digitally

Termination

Reason for leaving:

- Moving
- Financial reasons
- Joining another club
- Equipment/ Facility standards
- Nature
- Custom Service
- Injury/ Surgery
- Other_____

Suspension \$50 maintenance fee per month. Will be reviewed by management to ensure not more than 2 months per year. Will set for 2 months if no end date is noted.

Start suspension on the 1st of _____ Re-start my membership the 1st of _____

Conversion Additions will be prorated. Conversion to individual will be effective on the 1st of the month.

- I would like to REMOVE the following from my membership
 - _____
- I would like to ADD
 - Name_____ Phone_____
 - Name_____ Phone_____

I wish to take action on my membership at the Athletic Club at the Westin. As stated in the Membership Agreement, the effective change date will be **no less than 30 days** from the notice date. I understand that my account balance, as of the effective date, must be paid in full before any action will be completed. No guarantees are made for requests. Management will make final decision.

Forms can be emailed back to memberships@athleticclubwestin.com

Phone: _____

Email: _____

Printed Name: _____

Signature: _____

Date of Notice: ____/____/____

ATHLETIC CLUB
AT THE WESTIN